**ABEA Round Table**

**Marsha Isbill**

**419 Business Technology Endorsement**

The 419 Business Technology Endorsement is required for non-business teachers to provide instruction for Input Technologies and Technology Communications at Grade 5 and 6. This endorsement is acquired by attending 18 hours of professional development designed to provide these non-business teachers with the core knowledge of middle level business courses.

**Input Technologies** (5th Grade) – a course designed to provide students with the necessary foundation skills to be successful in a technology enriched world. The minimum required amount of time to teach this course is forty minutes per week or its equivalent during the school year.

Standard 1.0 Review of touch typing

Standard 2.0 Online living

Standard 3.0 Text formatting

Standard 4.0 Basic document formatting skills

Standard 5.0 Formatting columns and tables

Standard 6.0 Multimedia

**Technology Communications** (6th Grade) – a course that continues to develop the technology skills learned in the 5th grade. Word processing skills will be expanded as well as the introduction to basic spreadsheet functions and manipulation. The minimum required amount of time to teach this course is forty minutes per week or its equivalent during the school year.

Standard 1.0 Ownership and ethics in the business world

Standard 2.0 Computer Basics and Why They are Important

Standard 3.0 Word Processing

Standard 4.0 Spreadsheet Basics

**Edmodo**is an educational website that takes the ideas of a social network and refines them and makes it appropriate for a classroom.

**draggo.com/misbill** - This link will take you to the online bookmark manager of websites that were referenced in the 419 Endorsement Professional Development.

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